

March 29, 2013

To: Executive Board

Subject: **Supply and installation of new Heating, Ventilation, Air Conditioning (HVAC) units at the Pomona Operations and Maintenance Facility**

Recommendation

Authorize the Executive Director to execute Agreement No. 13-026 with K & J Air Conditioning for the supply and installation of new HVAC units at the Pomona Operations and Maintenance Facility in the amount of one hundred seventy nine thousand nine hundred thirty dollars (\$ 179,930.00).

Analysis

Construction of the Pomona Operations and Maintenance Facility was completed in January of 1997 and in the ensuing years the original HVAC system in the facility has not been replaced. The useful life of an HVAC system is typically 10 to 15 years. As the system begins to wear out, refrigerant leaks and motor failures are beginning to occur and the compressor unit has shorted out on several occasions. Repairs are expensive and at this point in the life of the HVAC system it is more cost effective to replace the system than to repair it. Last summer, one of the compressors that serve the facility failed and fans had to be brought in to cool the area until the unit could be repaired. The best course of action would be to replace the HVAC system, preferably before the coming summer season begins.

At the February 22, 2013 Executive Board meeting, the Board authorized the issuance of Invitation for Bids (IFB) No. 13-026 for replacement of the HVAC units at the Pomona facility.

On March 14, 2013 seven bids were received. After review of the bids by Foothill Transit's Special Counsel, K & J Air Conditioning was determined to be the lowest responsive and responsible bidder.

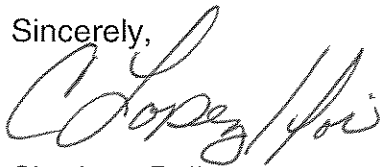
K & J Air Conditioning, located in Buena Park, has 15 years of experience in HVAC installation. K & J has performed similarly scoped work for City of Rosemead, City of Orange and San Diego USD and reference checks showed past customers were satisfied with their work.

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Budget Impact

Project will be funded partially with remaining American Recovery and Reinvestment Act (ARRA) funds which is included in the FY 2013 budget. Additional funding will be programmed in the FY 2014 budget from left-over balance of ARRA funds initially programed for the Water Saving Bus Wash project.

Sincerely,



Sharlane Bailey
Project Manager



Doran J. Barnes
Executive Director